



Book No : ..... Sl. No. .... Admission No. ....

1. Name of the Pupil	
2. Name of Father / Guardian	
3. Nationality	
5. Date of first Admission in the School with Class	6. Class in which the pupil last studied (in figures & in words)
7. Date of Birth (in Christian Era) according to Admission Register (in figures & in words)	
8. School / Board Annual Examination last taken with result	9. Whether failed, if so once / twice in the same class
10. Subjects studied : 1 .....	11. Whether qualified for promotion to the higher class, if so, to which class (in figures & in words)
2 ..... 3 ..... 4 ..... 5 ..... 6 .....	
12. Month up to which the (pupil has paid) school dues paid	13. Any fee concession availed of : if so, the nature of such concession
14. Total no. of working days	15. Total no. of working days present
16. Whether NCC Cader/Boy Scout/Girl Guide (detail may be given)	17. Games played or extra-curricular activities in which the pupil usually took part (mention achievement level therein)
18. General conduct	19. Date of application for Certificate
20. Date of issue of Certificate	21. Reasons for leaving the school
22. Any other remarks	

Signature of  
Class Teacher

Checked by  
(State Full Name and Designation)

Principal (Seal)